

IFTA AUDIT COMMITTEE TELECONFERENCE
December 14, 2010

PARTICIPANTS:

AnnMarie Chamberlain
Dawn Lietz
Jeff Hood
Dan Young
Dave Nicholson
Tony Dewell
Jeff Hood

Fred Alleman
Gene Hall
Scott Bryer
Diana Kay
Bob Turner
Audrey Martel

Absent: Hoa Quach, Bob Schwab

Minutes from the Nov were read and approved by common consent. Joint meeting minutes are not available.

Roll off list and 2011 Conference Call dates were provided to the Committee.

Report/Updates:

Results of voting on A310 Ballot

Will be sent in as a full track ballot. Must be received by Debbie at IFTA Inc by April 15th. A500 (A520) is the next section to review and discussions will begin in January. Reminder: If there are any significant changes through ballot, the Best Practices Guide needs to be updates also.

Grants: No update from FHwA. Grants are on hold until the appropriations bill is passed.

CAWG: CAWG meeting this afternoon. Mr. Pitcher is ready to deliver potential ballot language. They are working out the final details. Jeff will send the draft out to the audit committee after the meeting this afternoon if Mr. Pitcher is agreeable.

This is to remain confidential as it is still in DRAFT format.

ITAC: A charge was drafted by Scott on behalf of the IFTA Board of Trustees. The charge has to be approved by the Board. Once approved, the charge will be disseminated.

RRWG: In the final stages. A portion of the charge has been forwarded to the Board. The remaining portion will be finalized and moved on. The next meeting is Dec 21st.

Presentations:

Auditor 101 – Gene has all the materials.

Auditor 301 – Gene received Bill Cullen’s presentation only. Diana will be sending the remainder of the materials from her and Audrey to Gene later today. She is still waiting for Chris and Mark.

Managing for Compliance – Dawn will confirm with the presenters and have all materials (if any) sent to Gene this week.

Law Enforcement Partnership/Cross Border Programs – Dawn will check with Betsy and Rich and get the materials to Gene.

Technology – Tools to Assist: Dawn/Jeff - CVISN, PRISM, ITAC overview on various tools. Dawn will contact Rich Wagner and Jeff to finalize.

Wrap Up - Dave Nicholson and Jeff Hood. (ITAC, CVISN, CAWG, Ballot Issues, Etc)

Town Hall – Dawn/Derrick (Thursday 1 – 2:30 pm) Dawn will get in touch with Derrick to identify a few topics.

Calls to Jurisdictions: Jeff has been soliciting Service Providers as they conduct audits and has a couple of people who may be attending. AnnMarie asked us to call Supervisors and Managers to keep this in front of them.

New Business:

Ice Breaker Concerns: Concerned over asking for birthdates. Dawn indicated an entirely different direction is being taken and that will not be necessary.

April meeting for volunteers – IFTA is looking for some volunteers to assist with updating some of their information guides. There will be a two full day working meeting in AZ (April 26 – 27) and then some followup conference calls to get all of this information updated. IFTA will be paying for the travel expenses.

2012 Workshop will be held in Tempe January 4 – 6.

Tim will be making reservations for the joint audit committee dinner on Thurs Feb 10th. IFTA AC is invited to attend. They need a head count.

Hotel Breakfast coupon will be distributed by the hotel each of the three days. Breakfast coupons will be in the amount of \$15.73. Breakfast coupons will not be available for Friday (AC meeting date) unless you purchase it in advance.

This is Bob and Scott’s last meeting as Board Liaison.

Meeting adjourned at 1:00 ET

Next Meeting is Tuesday, January 11, 2010 at 11:30 AM (Eastern).